



LATHALLAN ASSOCIATION

Brotherton Castle, Johnshaven, By Montrose, DD10 0HN

LATHALLAN ASSOCIATION REQUEST FOR FUNDING FORM

The Lathallan Association exists to promote social activities for families and staff at the school and coordinates a range of inclusive events throughout the school year. Although the primary objective of the Association is not to raise funds, through the above events a surplus may be produced, which then be made available to contribute towards school projects. This form can be used to request association funds for school projects.

Title	<i>Title for the request</i>		
Requestor	<i>Who has made the requested (can be a group or individual)</i>	Date Raised	
Description	<i>Description of the request (background, what is required etc.)</i>		
Beneficiaries	<i>Description of who will benefit from the request being fulfilled</i>		
Ongoing Value	<i>Description of what ongoing value will be offered by fulfilling the request (if any)</i>		
Date Required by	<i>What are the timescales for the funding requirements</i>		
Estimated Costs	<i>Detail the total estimated cost for the request. Also note any costs that are not known as yet.</i>		
Parties Involved	<i>Please check all that apply and identify additional stakeholders below:</i>		
	Association:	School:	Others:
Decision	Approved:	Not Approved:	Date:
	<i>If approved, indicate whether this will be allocated from existing funding or a fundraising activity will be required.</i>		
Comments	<i>Enter any comments made during the association discussion and/or follow on actions.</i>		

Please forward completed forms to lathallanassociation.secretary@lathallan.org.uk. It will then be circulated to all association members prior to the next meeting for review and comment and where possible a decision



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will be taken at the meeting. Please note that any requests from school personnel should be discussed with Mr Toley in the first instance.